

# Notice of continuing contravention of a body corporate by-law

Body Corporate and Community Management Act 1997

This form is effective from 28 February 2012

If you need help completing this form, please visit [www.justice.qld.gov.au](http://www.justice.qld.gov.au) or contact the BCCM Office on free call 1800 060 119.

**NOTES:** THIS FORM ONLY APPLIES TO SCHEMES REGULATED UNDER THE FOLLOWING REGULATIONS:

- Body Corporate and Community Management (Standard Module) Regulation 2008
- Body Corporate and Community Management (Accommodation Module) Regulation 2008
- Body Corporate and Community Management (Commercial Module) Regulation 2008
- Body Corporate and Community Management (Small Schemes Module) Regulation 2008

For schemes regulated under the Body Corporate and Community Management (Specified Two-Lot Schemes Module) Regulation 2011, refer to BCCM Form 27 – Notice to continuing contravention of a body corporate by-law (Specified Two-Lot Scheme).

## Section 1—Respondent

The person/s against whom the complaint is made.

Name .....

Postal address .....

Suburb ..... State  Postcode

## Section 2—Notice

### WARNING:

If you repeat the contravention while this notice is in force the complainant may, without any further notice:

1. Start proceedings in the Magistrates Court for failure to comply with this notice.
2. Make an application under chapter 6 of the BCCM Act for the resolution of a dispute.

**TAKE NOTICE** that the complainant has reasonable grounds to believe that you are contravening the following by-law (insert number and text of the body corporate by-law):

.....  
.....  
.....  
.....

and that you have done so in the following manner (provide details of how the by-law has been contravened):

.....  
.....  
.....  
.....

You are required to cease the contravention within.....days\* of receiving this notice. (\*7 days or such other shorter or longer period as is reasonable in the circumstances)

## Section 3

Signed by the authority of the body corporate under seal.

Name of each authorised signatory.

Name .....

Signature..... Dated:  /  /   
D D / M M / Y Y Y Y

Name .....

Signature..... Dated:  /  /   
D D / M M / Y Y Y Y

Name of body corporate secretary.....

Address .....

Suburb ..... State  Postcode